Manage Workflow Categories

Last Modified on 03/02/2026 8:50 am EST

Starting with V10.0, Cora SeQuence has been renamed to Cora Orchestration.

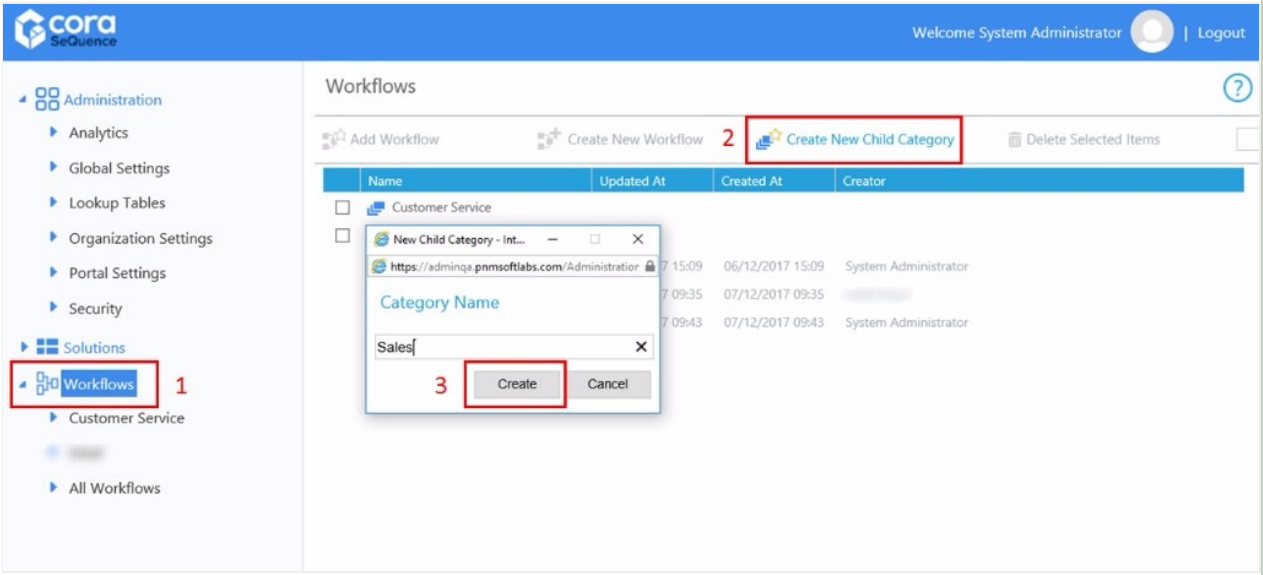
V8.5 and later

Cora SeQuence enables you to organize workflows into categories, which helps you to maintain a neater, more orderly environment. It also helps multiple teams and users to manage their workflows.

NOTE
When you delete a category, the workflows that were in the categories are not deleted.

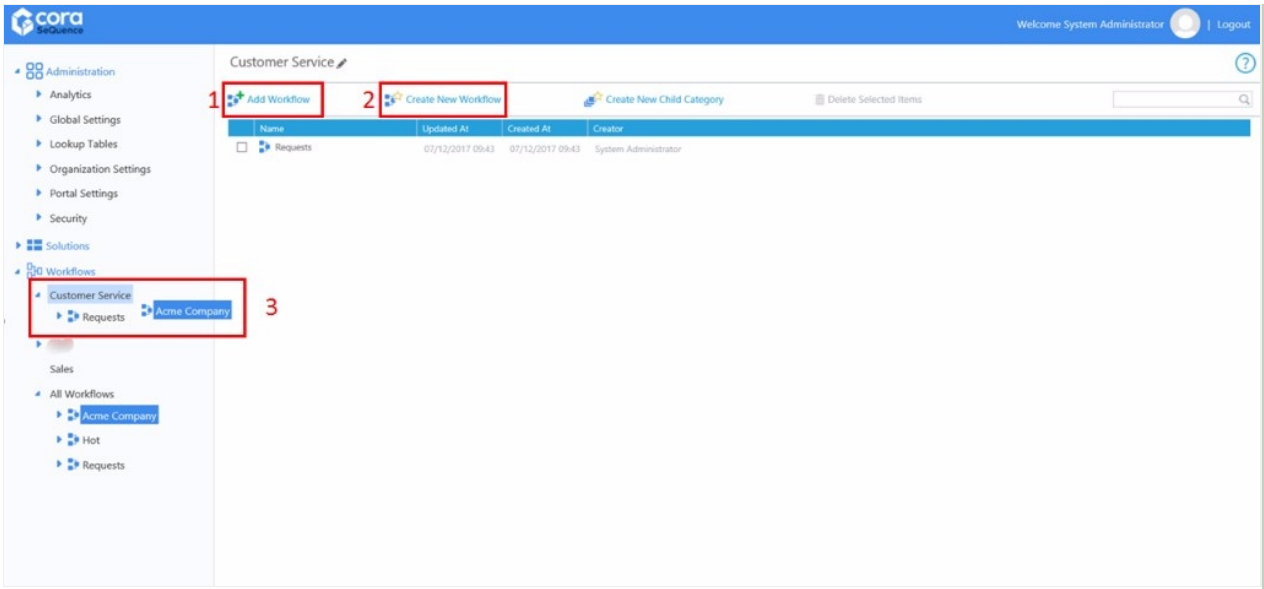
Create a Workflow Category

1. In the Administration console, click Workflows.
2. From the action bar in the Workflows area, click **Create New Child Category**.
3. Type a name for the category, and click **Create**.



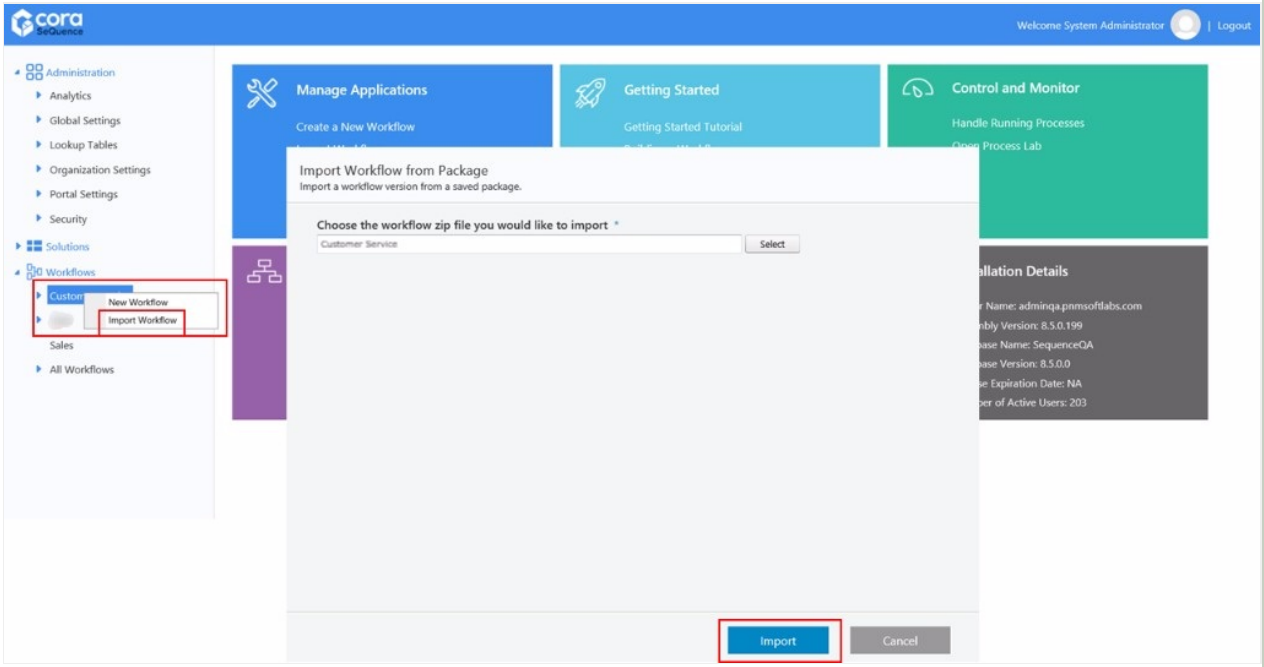
Add Workflows to a Category

1. From the Workflow tree, click the category.
2. Select the workflows you want to add to the category.
   - Click **Add Workflow**.
   - Click **Create New Workflow**.
   - From the Workflows tree, drag-and-drop the workflows to the category.



Import a Workflow to a Workflow Category

1. Right-click the category you want to add a workflow to.
2. Select **Import Workflow**.
3. Browse for the workflow you want to import, and click **Import**.



Administration Site Configuration

1. Navigate to **Administration** > **Global Settings** > **Application Variables**.
2. Add a new record with the following details:
    - **Key**: `Portal.Components.Workflows.Categories`
    - **Value**: `True`

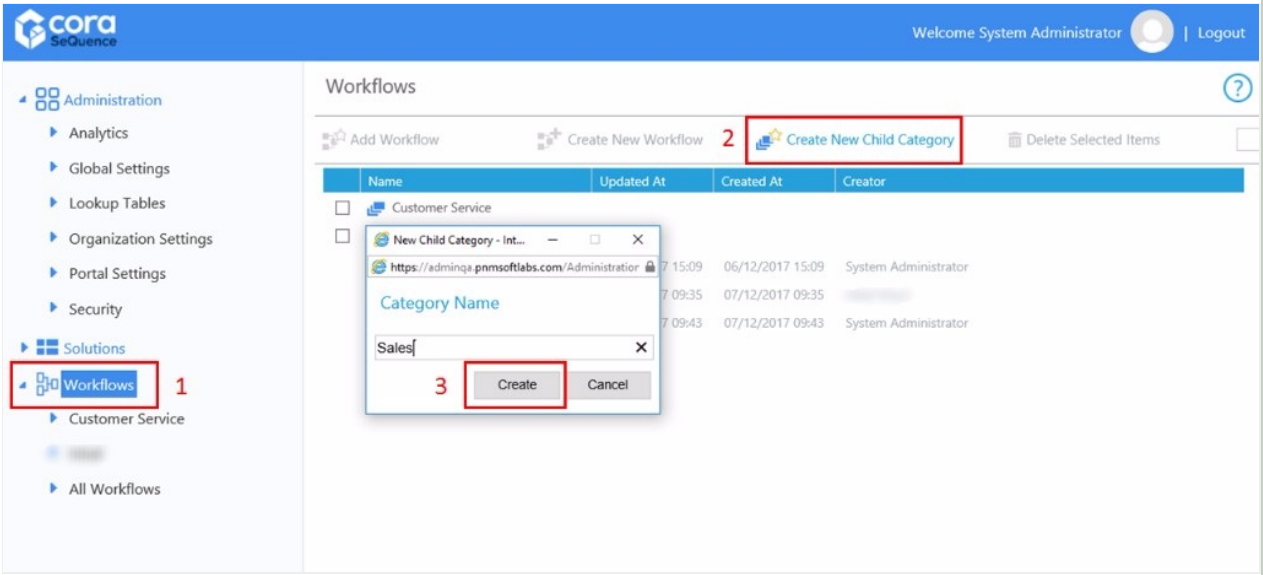
v8.4 and earlier

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Note: When you delete a category, the workflows that were in the categories are not deleted.

Create a Workflow Category

1. In the Administration console, click Workflows.
2. From the action bar in the Workflows area, click **Create New Child Category**.
3. Type a name for the category, and click **Create**.



Add Workflows to a Category

1. From the Workflow tree, click the category.
2. Add workflows to the category using one of the following methods.
    - Click **Add Workflow**.
    - Click **Create New Workflow**.
    - From the Workflows tree, drag-and-drop the workflows to the category.

