

Modify Report Permissions

Last Modified on 02/05/2020 12:38 pm EST

You can modify Report details on Cora OpsManager Flowtime, as per requirement.

To modify report details in Cora OpsManager,

1. Go to **Flowtime > Ops Manager > Ops Manager Admin > Reports.**

The screenshot shows the 'Reports' configuration page in the Cora OpsManager Admin interface. The left sidebar contains a navigation menu with 'Reports' highlighted. The main content area displays a table of reports with the following columns: Name, Friendly Name, Path, Description, Ops Manager, Team Lead, Associate, and a set of action icons (refresh, add, edit, delete). The 'Operator Measurements' report is highlighted with a red box, and its 'Add new record' button is also highlighted.

Name	Friendly Name	Path	Description	Ops Manager	Team Lead	Associate	
OperatorMeasur	Reports - Operator Measu	../././ICM Analytics/(active)/Repor	Operator Measurements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
RejectedCasesWithReasons	Reports - Rejected Cases With Reasons	../././ICM Analytics/(active)/Reports/RejectedCasesWithReasons.aspx	Rejected Cases With Reasons	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
ReOpenedCasesPendingClosure	Reports - ReOpened Cases Pending Closure	../././ICM Analytics/(active)/Reports/ReOpenedCasesPendingClosure.aspx	ReOpened Cases Pending Closure	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
SearchCasesById	Reports - Search Cases By Id	../././ICM Analytics/(active)/Reports/SearchCasesById.aspx	Search Cases By Id	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
TeamMeasurements	Reports - Team Measurements	../././ICM Analytics/(active)/Reports/TeamMeasurements.aspx	Team Measurements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

2. List of available reports is displayed on the Analytics page.
3. Click edit (pen icon) at the end of the report record you want to modify.
4. Update any of the following parameters as per requirement:
 - o Name: Report name.
 - o Friendly name: Display name of the report.
 - o Path: The path where report is located.
 - o Description: Description of the report.
 - o Level authorized to see the report: The role to which you want to display the report. Select the respective check box. The available roles for selection are:
 - Operations Manager
 - Team Lead
 - Associate (Team Member)
5. Click update .