

View My Tasks List

Last Modified on 10/15/2020 10:44 am EDT

V3.0 and later

On Flowtime, click **Ops Manager > My Tasks > Process Tasks** to display the list of tasks that are created in relation to the cases. These tasks are new requests created from cases, and are not cases by themselves.

Open	Completed	Subject	Process Name	From	Received at	Case Target Date
<input type="checkbox"/>	<input type="checkbox"/>	New Request for Information Case ID 61	ICM New Request	Operator2 Operator	2/18/2019 4:24 PM	2/6/2019 7:19 PM
<input type="checkbox"/>	<input type="checkbox"/>	New Request for Information Case ID 61	ICM New Request	Operator2 Operator	2/18/2019 4:26 PM	2/6/2019 7:19 PM
<input type="checkbox"/>	<input type="checkbox"/>	New Request for Information Case ID 25306	ICM New Request	Operator2 Operator	3/12/2019 5:38 PM	3/13/2019 4:00 PM
<input type="checkbox"/>	<input type="checkbox"/>	New Request for Information Case ID 25616	ICM New Request	Operator2 Operator	3/13/2019 11:16 AM	3/13/2019 4:00 PM
<input type="checkbox"/>	<input type="checkbox"/>	New Request for Information Case ID 26374	ICM New Request	Operator45 Operator	3/13/2019 5:35 PM	3/14/2019 1:00 PM

The following case metadata fields are displayed in the My Tasks grid:

- CaselD
- CasePriority
- CaseCategory
- CaseType
- CaseSubType
- Country

Starting from V3.3, in addition to the above mentioned fields, two new columns Target Date and Case Status are displayed.

Previous to V3.0

Click My Tasks List on Cora OpsManager Flowtime to display the list of tasks that are related to cases. These tasks are not cases by themselves.

Open	Completed	Subject	Process Name	From	Received	Case Status	Target Date
<input type="checkbox"/>	<input type="checkbox"/>	New Request for Information Case ID 15102	ICM New Request	Operator2 Operator	24/02/2019	Ready for Processing	25/02/2019
<input type="checkbox"/>	<input type="checkbox"/>	New Request for Information Case ID 30061	ICM New Request	Uri Briskin	03/03/2019	Ready for Processing	04/03/2019
<input type="checkbox"/>	<input type="checkbox"/>	New Request for Information Case ID 45168	ICM New Request	Chana Ralmer	13/03/2019	Ready for Processing	13/03/2019
<input type="checkbox"/>	<input type="checkbox"/>	New Request for Information Case ID 45206	ICM New Request	Chana Ralmer	13/03/2019	Ready for Processing	13/03/2019