

# Configure copying conversations and case attachments

Last Modified on 09/13/2021 7:00 am EDT

## V9.6.1 and later

### Overview

You can copy case conversation items and case attachments from one workflow instance to another. This functionality helps especially when you want to split and merge cases.

### Configure copying case conversations

1. In the Administration site, open the form.
2. Add a Built-In Command activity.
3. Select **Case Operations > Copy Case Conversation Items Between Cases**.
4. Click **Next**.
5. In the Input Parameters Binding screen, add the following command parameters:
  - workflowInstanceId: the Id of the workflow instance where you want to copy the conversation items.
  - source WorkflowInstanceId: the Id of the source workflow instance from where you want to copy the conversation items.
  - itemTypes: the types of conversation items you want to copy.
6. Click **Finish**.

Only Email, Message, and Task in Incoming or Sent states are copied.

**Starting V9.8**, Comments are also copied.

### Configure copying case attachments

1. In the Administration site, open the form.
2. Add a Built-In Command activity.
3. Select **Case Operations > Copy Case Attachment Items Between Cases**.
4. Click **Next**.
5. In the Input Parameters Binding screen, add the following command parameters:
  - workflowInstanceId: the Id of the workflow instance where you want to copy the attachments.
  - source WorkflowInstanceId: the Id of the source workflow instance from where you want to copy the attachments.
  - attachmentIds: the Id of attachments you want to copy.
6. Click **Finish**.