

# Configure Email Conversations

Last Modified on 01/25/2024 12:15 pm EST

Starting with V10.0, Cora SeQuence has been renamed to Cora Orchestration.

## V10.5

### Overview

Email conversation is a type of case-related conversation supported in Cora Orchestration. You can enable and configure the Email conversation type for a Solution, which allows users to compose and send ad-hoc emails from within the forms, and display case-related incoming and outgoing emails.

#### NOTE

You can use the Email Composer as a stand-alone component embedded in a form, or use the Email conversation type as part of the Conversations View component in a Solution.

The To, Cc, and Bcc fields in the email composer display names of the recipients, and the users can add new email addresses to the address book in the system directly from the To, Cc, and Bcc fields.

**Starting from V10.5**, in the email composer you can now search for an email address or a name in the in the To, Cc, and Bcc recipients fields and the system fetches and suggests the email address from the address book for auto completion.

### Configure email conversation type through the Conversations View

1. In the Administration site, open the Solution from the list.
2. In the Solution Components section, click **Conversations View**.
3. In the Conversation View window:
  - a. Select the **Email** conversation type to enable for the Solution.
  - b. Add status change handlers for event handling.  
For details, see the *Configure conversation item events for the event handling* section in this article below.
  - c. Add Email Settings.  
For details, see the *Email settings* section below.

### Email settings

Email setting	Description	Parameter
Address - From	This address is used when no From address(es) is provided while calling the Email Composer. An invalid address displays an error.	A valid default email address.

Email setting	Description	Parameter
Addresses - To	This list is used for the To, Cc, and Bcc recipients fields and is managed and displayed as a grid where you can add, edit or delete recipients email addresses. Select Disable auto suggestion option to disable an email address from appearing as auto complete suggestion in email composer.	A valid email address(es) for recipients' auto complete selection.
Email Templates	These templates help user standardize an email format and are created as a Cora SeQuence expression. You can also edit and delete existing templates. You need to have the master workflow configured to use its properties like activities, variables, and metadata in the message body and subject. The workflow properties are displayed on the right panel.	A predefined email template.
Email Signatures	These signatures help user standardize an email signature. You can also edit and delete existing email signatures.	A predefined email signature.

## Configure email conversation type through the Email Composer

### NOTE

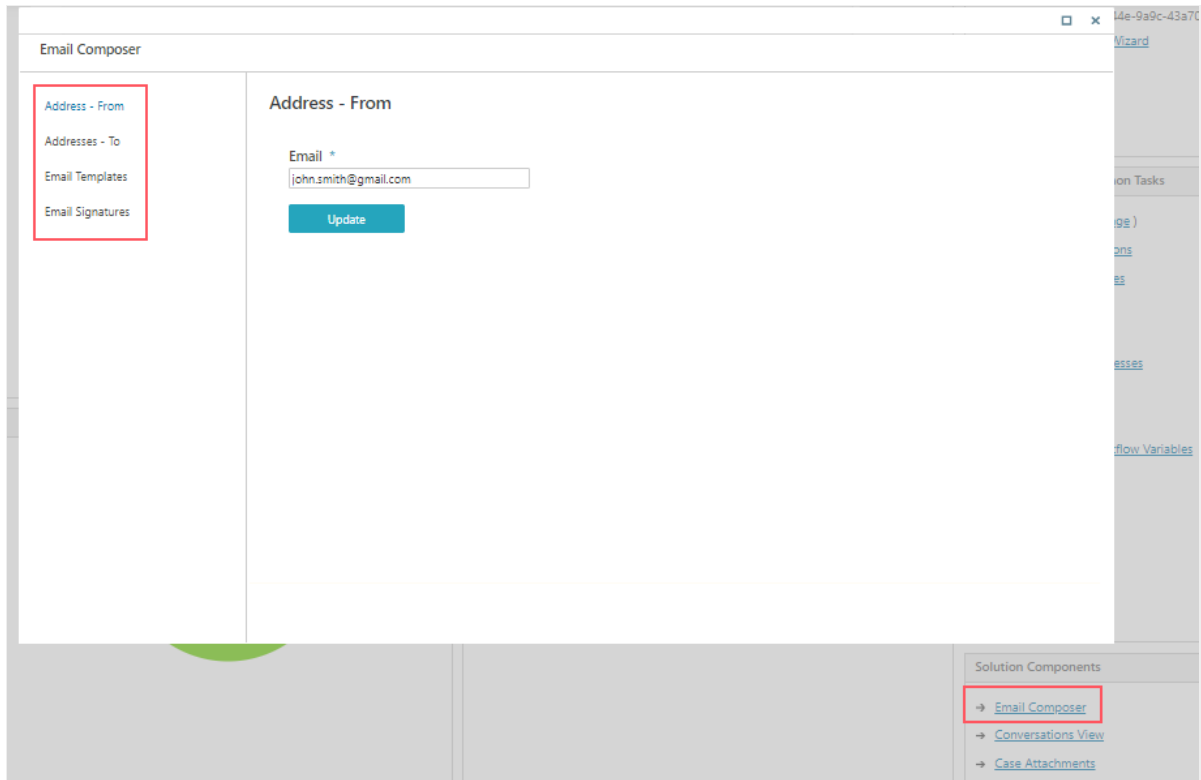
Email Composer is not available out-of-the-box so, you need to enable this for a solution first.

1. In the Administration site, click and open a Solution from list.
2. In the Solution Components section, click **Email Composer**.
3. In the Email Composer window:
  - a. Add a valid default "Address - From" email address.  
This address is used when no From address(es) is provided while calling the Email Composer. An invalid address displays an error.
  - b. Add valid "Addresses - To" email address(es) for recipients' auto complete selection.  
This list is used for the To, Cc, and Bcc fields and is managed and displayed as a grid where you can add, edit or delete email addresses.
  - c. Add "Email Templates".  
These templates help user standardize an email format and are created as a Cora SeQuence expression.  
You can also edit and delete existing templates.  
You need to have the master workflow configured to use its properties like activities, variables, and metadata in the message body and subject. The workflow properties are displayed on the right panel.

d. Add "Email Signatures".

These signatures help user standardize an email signature.

You can also edit and delete existing email signatures.



### IMPORTANT

As a developer, make sure no part of the expression fails in runtime. This leads the entire expression to fail, and send a corrupt email with no subject and/or email body.

It is advisable to use If and Try functions as much as possible.

### Configure Email Sender job

With Email Composer, you need to configure an Email Sender JES job to send emails. The emails are sent asynchronously.

1. Go to, **Administration > Global Settings > Jobs Management**, and click **Add Job**.
2. Select Email Sender as the job type.
3. Click **Create**.
4. Edit the Job tab, as required.
5. On the Command tab, add:
  - a. **Fetch Batch Size**: Number of emails to be included in a single batch.  
The batch includes emails in the "InQueue" state, or in the "Sending" state for longer than *Abandoned Timeout*.
  - b. **Abandoned Timeout**: Time to allow a conversation item to remain in the "Sending" state before it is considered as "abandoned", and ready to be fetched again by the job.
  - c. **Polling Interval**: Time to wait between each database query to fetch conversation items with the "InQueue" state and abandoned emails.
  - d. **SMTP Connection Name**: Name of the SMTP connection to use. It is defined in the **General tables >**

SMTP connections. (for versions previous to V9.8.3.)

OR

**Email Sending Connection Name:** Name of the connection to use for email sending. (for V9.8.3 and later.)

- e. **Max. Retry Count:** Number of retries to run before abandoning the batch and failing the job.
  - f. **Max Retry Interval:** Time to wait between consecutive retries of the same email.
  - g. **Email Time to Live (TTL):** Time for an email conversation item to stay in the "InQueue" state before moving to the "Sending" state.
  - h. **Send Emails with Custom Email Headers:** Optional. Custom headers to be added to the emails sent from the Conversation View. Default is blank.
6. On the Advanced tab, define the job execution schedule.
  7. Click **Finish**.

## Adding incoming emails to the Conversations View through built-in command

To add incoming emails directly from an Email Listener to Conversations View in your workflow:

1. Add a Built-In Command activity.
2. In Category, select **Case Operations**.
3. In Commands, select **Create Incoming Email from Email Listener**.
4. Click **Next**.
5. Click **EmailListenerToIncomingEmail** item.
6. Clear **IsNull** check box.
7. Expand **EmailListenerToIncomingEmail** item.
8. Click the **MailMessage** parameter and assign Email Listener's email value.  
For example, {ListenerName}.Email.
9. Click the **WorkflowInstanceId** parameter, and assign the master workflow value of the workflow where you want to display the email conversation item.
10. Click the **CreatedByUserId** parameter, and assign a value to display the user who created the email conversation item.
11. Click **Finish**.

To add incoming emails to Conversations View manually, you can use the Create Conversation Item built-in-command.

1. Add a Built-In Command activity.
2. Select **Case Operations > Create Conversation Item**.
3. Click **Next**.
4. Add the following command parameters:
  - workflowInstanceId: the master or the sub workflow id.
  - conversationItemState: should be *Incoming*, but can be any state.  
For details, see [this article](#).
  - ConversationItem: *EmailConversationItem*
    - From
    - To
    - Cc
    - Bcc
    - Subject
    - Priority: Sets the priority of the email conversation. Value can be High or Normal.  
*Available for V9.6 and later.*
    - Content Type

- Body  
Example: IIF({EmailListenerActivityName}.Email.HasBodyHtml, {EmailListenerActivityName }.Email.PreviewBodyHtml, {EmailListenerActivityName }.Email.BodyText)
- Attachments  
File name example: {Listener1}.Email.AllAttachments.Last().FileName  
AllAttachments combines the email attachments and the msg/eml file that was created by the Email Listener.
- createdByUserId: the current user executing the built-in command.

4. Click **Finish**.

#### **IMPORTANT**

Make sure you have *Execute* permissions in the master workflow.

### Use Email Composer in Cora Sequence forms

You can add Email Composer in your forms, in the following two ways:

- Add Conversations View control to get all the email functionalities.  
For more details, see [this article](#).
- Manage the Email Composer controls independently, through Client API within the forms.  
For details, see the section below.

### Manage Email Composer through client API

1. Add or edit a form or task activity in a workflow.
2. Add the following script to the form source.

```

<script type="text/javascript">
function OnNewMailButtonClientClicking(sender, args) {
  var parameters = {
    wflid: '<%= { wf.WorkflowInstanceld } %>',
    windowTitle: 'New Message',
    from: "absd1@gmail.com,apgd@gmail.com",
    to: "john.smith@genpact.digital,mack.ben@pnmsoft.com",
    cc: "john.smith@genpact.digital,mack.ben@pnmsoft.com",
    bcc: "",
    template: 'SignatureTemplate',
    subject: 'Email Composer Subject',
    priority: 'high',
    signature: 'ben sign alias',
    body: 'Hello',
    //disabledFields: ['from', 'cc', 'bcc', 'template', 'subject','signature']
    disabledFields: ['signature']
  };
  var uniqueId = SEQComponents.Email.open(parameters);
  args.set_cancel(true);
}

function OnExistingMailButtonClientClicking(sender, args) {
  var parameters = {
    wflid: '<%= { wf.WorkflowInstanceld } %>',
    uniqueId: "F8C8FC17-86E4-40F9-85CC-C1555DA47A94"
  }
  SEQComponents.Email.open(parameters);
  args.set_cancel(true);
}

function OnReplyMailButtonClientClicking(sender, args) {
  var parameters = {
    wflid: '<%= { wf.WorkflowInstanceld } %>',
    replyToId: "18C01D1F-2947-4CDB-BE0E-3056598ECFFA"
  }
  SEQComponents.Email.open(parameters);
  args.set_cancel(true);
}

function OnForwardMailButtonClientClicking(sender, args) {
  var parameters = {
    wflid: '<%= { wf.WorkflowInstanceld } %>',
    forwardedFromId: "18C01D1F-2947-4CDB-BE0E-3056598ECFFA"
  }
  SEQComponents.Email.open(parameters);
  args.set_cancel(true);
}
</script>

```

## Language support

Localization of Email conversation type is supported by default.  
For details on multilingual configuration, see [this article](#).

Conversation component is translated according to form's *Globalization* settings:

- if *Localizable* = False, use the *Language* activity definition
- if *Localizable* = True, use the user's language

## NOTE

- Only workflows that are in context of a Solution support Email Composer.
- Conversations used in sub workflows can also work in the master workflow and will display the same conversation items.

For general client API information on all conversation items including Email Composer, see the *Conversations View client API* section in [this article](#).

For Email Composer, you can use the following args object parameters:

Parameter	Description
args.detail.parameters.windowTitle	Specifies the title of the Email Composer window.
args.detail.parameters.from	Specifies the list of email addresses a user can select from. This parameter overrides the pre-configured From email address. The first item is set as the default From address.
args.detail.parameters.template	Applies a selected template.
args.detail.parameters.signature	Applies a selected signature template.
args.detail.parameters.to	Adds a list of To addresses.
args.detail.parameters.cc	Adds a list of Cc addresses.
args.detail.parameters.bcc	Adds a list of Bcc addresses.
args.detail.parameters.subject	Specifies the email subject. The subject is overwritten if an email template is set.
args.detail.parameters.body	Specifies the email body. The body is overwritten if a template is set.
args.detail.parameters.priority	Sets the email priority.

## NOTE

In the From, To, Cc, and Bcc lists, use a comma ',' to separate between items.

## Configure state triggered workflows

You can configure the system to initiate a specific workflow and perform an action when a conversation item changes to a specific status.

For details, see [this article](#).

## V9.7 and V10.4.x

### Overview

Email conversation is a type of case-related conversation supported in Cora SeQUENCE. You can enable and configure the Email conversation type for a Solution, which allows users to compose and send ad-hoc emails from within the forms, and display case-related incoming and outgoing emails.

#### NOTE

You can use the Email Composer as a stand-alone component embedded in a form, or use the Email conversation type as part of the Conversations View component in a Solution.

With this release, the Email conversation item is available out-of-the-box with the Conversations View.

The To, Cc, and Bcc fields in the email composer display names of the recipients, and the users can add new email addresses to the address book in the system using the To, Cc, and Bcc fields in the email composer.

### Configure email conversation type through the Conversations View

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2. In the Solution Components section, click **Conversations View**.
3. In the Conversation View window:
  - a. Select the **Email** conversation type to enable for the Solution.
  - b. Add status change handlers for event handling.  
For details, see the Configure conversation item events for the event handling section in this article below.
  - c. Add Email Settings.

### Configure email conversation type through the Email Composer

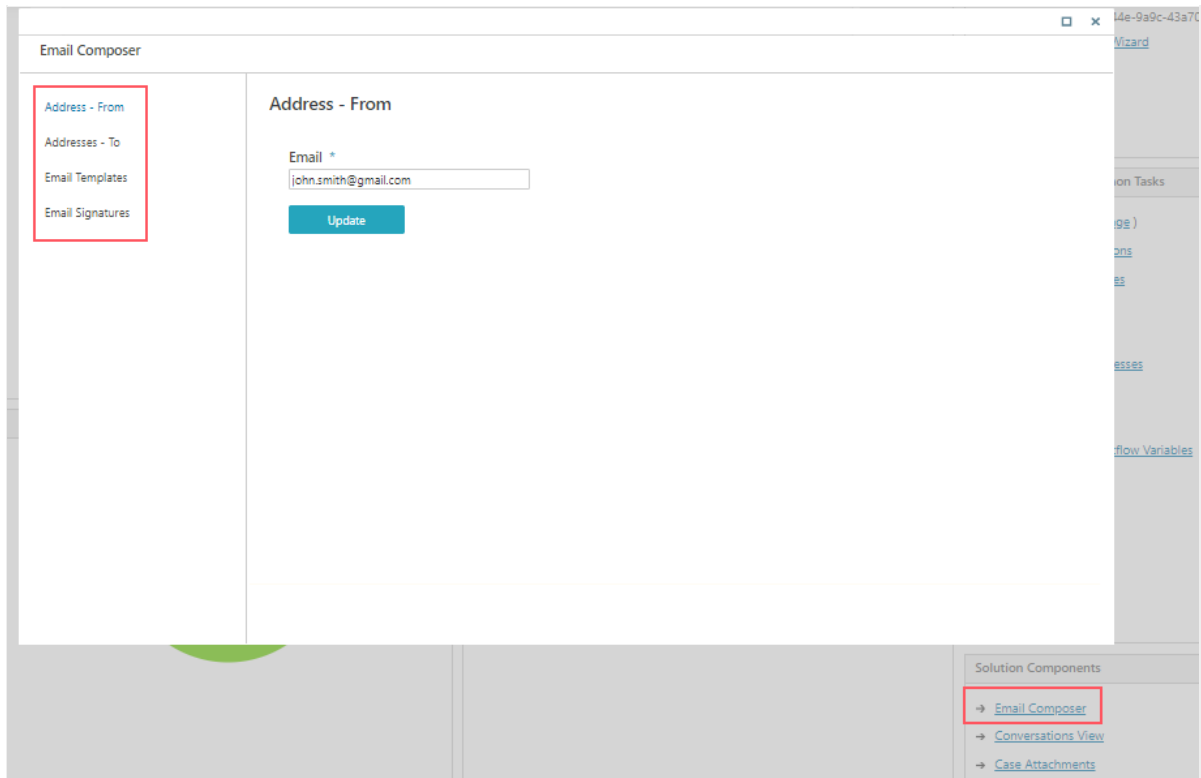
#### NOTE

Email Composer is not available out-of-the-box so you need to enable this for a solution first.

1. In the Administration site, click and open a Solution from list.
2. In the Solution Components section, click **Email Composer**.
3. In the Email Composer window:
  - a. Add a valid default "Address - From" email address.  
This address is used when no From address(es) is provided while calling the Email Composer. An invalid address displays an error.
  - b. Add valid "Addresses - To" email address(es) for recipients' auto complete selection.  
This list is used for the To, Cc, and Bcc fields and is managed and displayed as a grid where you can add, edit or delete email addresses.
  - c. Add "Email Templates".  
These templates help user standardize an email format and are created as a Cora SeQUENCE expression.  
You can also edit and delete existing templates.  
You need to have the master workflow configured to use its properties like activities, variables, and metadata in the message body and subject. The workflow properties are displayed on the right panel.
  - d. Add "Email Signatures".  
These signatures help user standardize an email signature.



You can also edit and delete existing email signatures.



### IMPORTANT

As a developer, make sure no part of the expression fails in runtime. This leads the entire expression to fail, and send a corrupt email with no subject and/or email body.

It is advisable to use If and Try functions as much as possible.

## Configure Email Sender job

With Email Composer, you need to configure a JES job to send emails. The emails are sent asynchronously.

1. Go to, **Administration > Global Settings > Jobs Management**, and click **Add Job**.
2. Select Email Sender as the job type.
3. Click **Create**.
4. Edit the Job tab, as required.
5. On the Command tab, add:
  - a. **Fetch Batch Size**: Number of emails to be included in a single batch.  
The batch includes emails in the "InQueue" state, or in the "Sending" state for longer than *Abandoned Timeout*.
  - b. **Abandoned Timeout**: Time to allow a conversation item to remain in the "Sending" state before it is considered as "abandoned", and ready to be fetched again by the job.
  - c. **Polling Interval**: Time to wait between each database query to fetch conversation items with the "InQueue" state and abandoned emails.
  - d. **SMTP Connection Name**: Name of the SMTP connection to use. It is defined in the **General tables > SMTP connections**. (*for versions previous to V9.8.3.*)  
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**Email Sending Connection Name**: Name of the connection to use for email sending. (*for V9.8.3 and*

later.)

- e. **Max. Retry Count:** Number of retries to run before abandoning the batch and failing the job.
  - f. **Max Retry Interval:** Time to wait between consecutive retries of the same email.
  - g. **Email TTL:** Time for an email conversation item to stay in the "InQueue" state before moving to the "Sending" state.
6. On the Advanced tab, define the job execution schedule.
  7. Click **Finish**.

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To add incoming emails directly from an Email Listener to Conversations View in your workflow:

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4. Click **Next**.
5. Click **EmailListenerToIncomingEmail** item.
6. Clear **IsNull** check box.
7. Expand **EmailListenerToIncomingEmail** item.
8. Click the **MailMessage** parameter and assign Email Listener's email value.  
For example, {ListenerName}.Email.
9. Click the **WorkflowInstanceId** parameter, and assign the master workflow value of the workflow where you want to display the email conversation item.
10. Click the **CreatedByUserId** parameter, and assign a value to display the user who created the email conversation item.
11. Click **Finish**.

To add incoming emails to Conversations View manually, you can use the Create Conversation Item built-in-command.

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2. Select **Case Operations > Create Conversation Item**.
3. Click **Next**.
4. Add the following command parameters:
  - workflowInstanceId: the master or the sub workflow id.
  - conversationItemState: should be *Incoming*, but can be any state.  
For details, see [this article](#).
  - ConversationItem: *EmailConversationItem*
    - From
    - To
    - Cc
    - Bcc
    - Subject
    - Priority: Sets the priority of the email conversation. Value can be High or Normal.  
*Available for V9.6 and later.*
    - Content Type
    - Body  
Example: IIF({EmailListenerActivityName}.Email.HasBodyHtml, {EmailListenerActivityName}.Email.PreviewBodyHtml, {EmailListenerActivityName}.Email.BodyText)
    - Attachments  
File name example: {Listener1}.Email.AllAttachments.Last().FileName

AllAttachments combines the email attachments and the msg/eml file that was created by the Email Listener.

- createdByUserId: the current user executing the built-in command.

4. Click **Finish**.

#### **IMPORTANT**

Make sure you have *Execute* permissions in the master workflow.

### Use Email Composer in Cora SeQUENCE forms

You can add Email Composer in your forms, in the following two ways:

- Add Conversations View control to get all the email functionalities.  
For more details, see [this article](#).
- Manage the Email Composer controls independently, through Client API within the forms.  
For details, see the section below.

### Manage Email Composer through client API

1. Add or edit a form or task activity in a workflow.
2. Add the following script to the form source.

```

<script type="text/javascript">
function OnNewMailButtonClientClicking(sender, args) {
  var parameters = {
    wflid: '<%= { wf.WorkflowInstanceid } %>',
    windowTitle: 'New Message',
    from: "absd1@gmail.com,apgd@gmail.com",
    to: "john.smith@genpact.digital,mack.ben@pnmsoft.com",
    cc: "john.smith@genpact.digital,mack.ben@pnmsoft.com",
    bcc: "",
    template: 'SignatureTemplate',
    subject: 'Email Composer Subject',
    priority: 'high',
    signature: 'ben sign alias',
    body: 'Hello',
    //disabledFields: ['from', 'cc', 'bcc', 'template', 'subject','signature']
    disabledFields: ['signature']
  };
  var uniqueId = SEQComponents.Email.open(parameters);
  args.set_cancel(true);
}

function OnExistingMailButtonClientClicking(sender, args) {
  var parameters = {
    wflid: '<%= { wf.WorkflowInstanceid } %>',
    uniqueId: "F8C8FC17-86E4-40F9-85CC-C1555DA47A94"
  }
  SEQComponents.Email.open(parameters);
  args.set_cancel(true);
}

function OnReplyMailButtonClientClicking(sender, args) {
  var parameters = {
    wflid: '<%= { wf.WorkflowInstanceid } %>',
    replyToId: "18C01D1F-2947-4CDB-BE0E-3056598ECFFA"
  }
  SEQComponents.Email.open(parameters);
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Conversation component is translated according to form's *Globalization* settings:

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args.detail.parameters.template	Applies a selected template.
args.detail.parameters.signature	Applies a selected signature template.
args.detail.parameters.to	Adds a list of To addresses.
args.detail.parameters.cc	Adds a list of Cc addresses.
args.detail.parameters.bcc	Adds a list of Bcc addresses.
args.detail.parameters.subject	Specifies the email subject. The subject is overwritten if an email template is set.
args.detail.parameters.body	Specifies the email body. The body is overwritten if a template is set.
args.detail.parameters.priority	Sets the email priority.

## NOTE

In the From, To, Cc, and Bcc lists, use a comma ',' to separate between items.

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You can configure the system to initiate a specific workflow and perform an action when a conversation item changes to a specific status.

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## V9.5

### Overview

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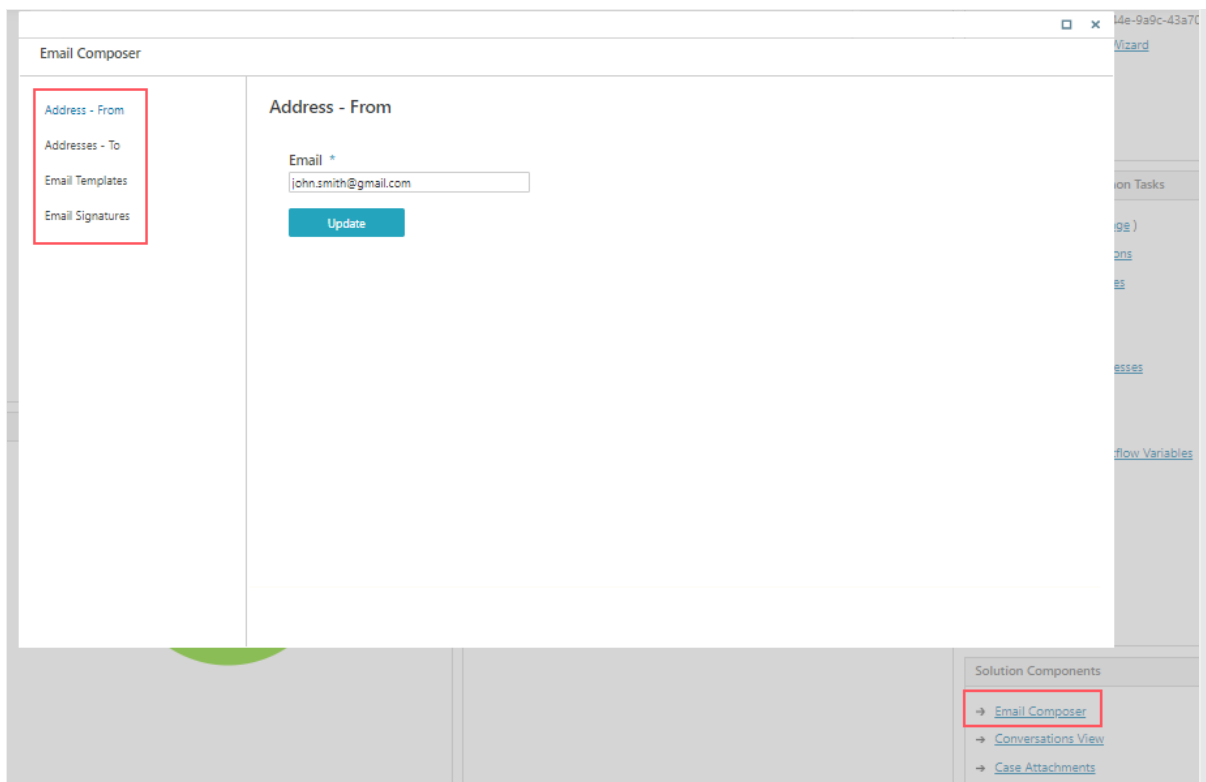
#### NOTE

You can use the Email Composer as a stand-alone component embedded in a form, or couple it with the Conversations View component in a Solution.

The Email Composer component coupled with Conversations View, helps display case-related incoming and outgoing emails.

### Configure Email Composer

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3. In the Email Composer window:
  - a. Add a valid default "Address - From" email address.  
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the "Sending" state.

6. On the Advanced tab, define the job execution schedule.
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To add incoming emails directly from an Email Listener to Conversations View in your workflow:

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6. Clear **IsNull** check box.
7. Expand **EmailListenerToIncomingEmail** item.
8. Click the **MailMessage** parameter and assign Email Listener's email value.  
For example, {ListenerName}.Email.
9. Click the **WorkflowInstancelId** parameter, and assign the master workflow value of the workflow where you want to display the email conversation item.
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To add incoming emails to Conversations View manually, you can use the Create Conversation Item built-in-command.

1. Add a Built-In Command activity.
2. Select **Case Operations > Create Conversation Item**.
3. Add the following:
  - workflowInstancelId
  - conversationItemState: should be *Incoming*, but can be any state.
  - createdByUserId
4. Select the type as Email Conversation Item, and add the following command parameters:
  - From
  - To
  - CC
  - BCC
  - Subject
  - Priority: Sets the priority of the email conversation.  
Example: EmailConversationItemPriority Priority = "High"

### NOTE

Available for V9.6 and later.

- Body  
Example: IIF({EmailListenerActivityName}.Email.HasBodyHtml, {EmailListenerActivityName }.Email.PreviewBodyHtml, {EmailListenerActivityName }.Email.BodyText)
- Attachments  
File name example: {Listener1}.Email.AllAttachments.Last().FileName  
AllAttachments combines the email attachments and the msg/eml file that was created by the Email Listener.



## IMPORTANT

Make sure you have *Execute* permissions in the master workflow.

### Use Email Composer in Cora SeQUENCE forms

You can add Email Composer in your forms, in the following two ways:

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    windowTitle: 'New Message',
    from: "absd1@gmail.com,apgd@gmail.com",
    to: "john.smith@genpact.digital,mack.ben@pnmsoft.com",
    cc: "john.smith@genpact.digital,mack.ben@pnmsoft.com",
    bcc: "",
    template: 'SignatureTemplate',
    subject: 'Email Composer Subject',
    priority: 'high',
    signature: 'ben sign alias',
    body: 'Hello',
    //disabledFields: ['from', 'cc', 'bcc', 'template', 'subject','signature']
    disabledFields: ['signature']
  };
  var uniqueId = SEQComponents.Email.open(parameters);
  args.set_cancel(true);
}

function OnExistingMailButtonClientClicking(sender, args) {
  var parameters = {
    wfid: '<%= { wf.WorkflowInstanceid } %>',
    uniqueId: "F8C8FC17-86E4-40F9-85CC-C1555DA47A94"
  }
  SEQComponents.Email.open(parameters);
  args.set_cancel(true);
}

function OnReplyMailButtonClientClicking(sender, args) {
  var parameters = {
    wfid: '<%= { wf.WorkflowInstanceid } %>',
    replyToId: "18C01D1F-2947-4CDB-BE0E-3056598ECFFA"
  }
  SEQComponents.Email.open(parameters);
  args.set_cancel(true);
}

function OnForwardMailButtonClientClicking(sender, args) {
  var parameters = {
    wfid: '<%= { wf.WorkflowInstanceid } %>',
    forwardedFromId: "18C01D1F-2947-4CDB-BE0E-3056598ECFFA"
  }
  SEQComponents.Email.open(parameters);
  args.set_cancel(true);
}
</script>

```

## Language support

Localization of Email conversation type is supported by default.  
For details on multilingual configuration, see [this article](#).

Conversation component is translated according to form's *Globalization* settings:

- if *Localizable* = False, use the *Language* activity definition
- if *Localizable* = True, use the user's language

## NOTE

- Only workflows that are in context of a Solution support Email Composer.
- Conversations used in sub workflows can also work in the master workflow and will display the same conversation items.

For general client API information on all conversation items including Email Composer, see the *Conversations View client API* section in [this article](#).

For Email Composer, you can use the following args object parameters:

Parameter	Description
args.detail.parameters.windowTitle	Specifies the title of the Email Composer window.
args.detail.parameters.from	Specifies the list of email addresses a user can select from. This parameter overrides the pre-configured From email address. The first item is set as the default From address.
args.detail.parameters.template	Applies a selected template.
args.detail.parameters.signature	Applies a selected signature template.
args.detail.parameters.to	Adds a list of To addresses.
args.detail.parameters.cc	Adds a list of Cc addresses.
args.detail.parameters.bcc	Adds a list of Bcc addresses.
args.detail.parameters.subject	Specifies the email subject. The subject is overwritten if an email template is set.
args.detail.parameters.body	Specifies the email body. The body is overwritten if a template is set.
args.detail.parameters.priority	Sets the email priority.

## NOTE

In the From, To, Cc, and Bcc lists, use a comma ',' to separate between items.

### Available email states

State	Cause
Draft	When a user saves an email.
InQueue	When a user sends a draft or an undelivered email.

State	Cause
Sending	When an Email Sender job fetches the email batch and tries to send them to the email server.
Sent	When the Email Sender job succeeds to send an email.
Undelivered	When the Email Sender job fails to send an email and has received an error on the email message level.
Incoming	When an email is received in the system. Make sure to update through built-in-command.

## V9.4.1

### Overview

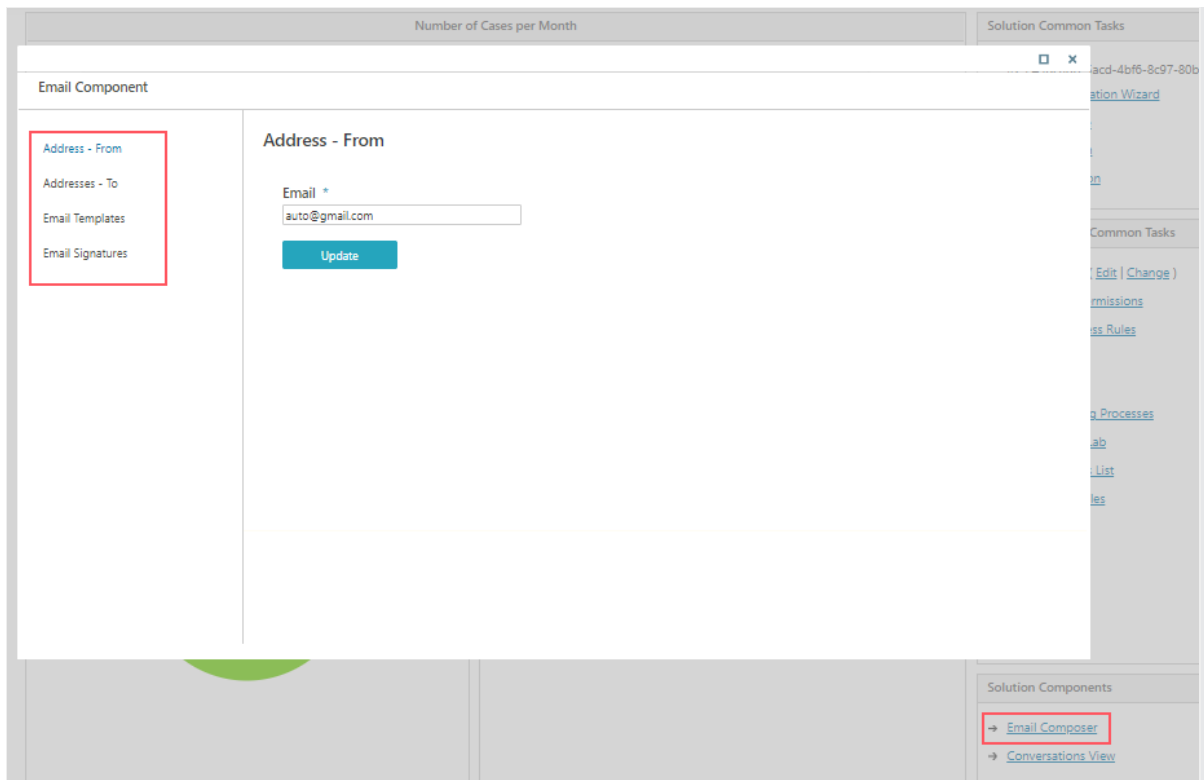
Email Conversation type is a part of reusable components added to Cora SeQUENCE. The Email Conversation type uses the Email Composer to allow users compose and send ad-hoc emails from within the forms. Email Composer component in the Conversations View component helps display the incoming and outgoing emails.

#### NOTE

You can use the Email Composer as a stand-alone component embedded in a form, or can couple it with the Conversations View component in a Solution.

### Configure Email Composer

1. In the Administration site, click and open a Solution from the list.
2. In the Solution Components section, click **Email Composer**.
3. In the Email Component window,
  - a. Add a valid default "Address - From" email address.  
This address is used when no From address(es) are provided while calling the Email Composer. An invalid address displays an error.
  - b. Add valid "Addresses - To" email address(es) for recipients' auto complete selection.  
This list is used for the To, Cc, and Bcc fields, and is managed and displayed as a grid where you can add, edit or delete email addresses.
  - c. Add, edit or delete email templates.  
These templates help user standardize an email format, and are created as a Cora SeQUENCE expression.  
You need to have the master workflow configured to use its properties like activities, variables, and metadata in the message body and subject. The workflow properties are displayed on the right panel.
  - d. Add, edit or delete email signatures.  
These signatures help user standardize an email signature.



### IMPORTANT

As a developer, make sure no part of the expression fails in runtime. This will lead the entire expression to fail, and send a corrupt email with no subject and/or email body. It is advisable to use if and try functions as much as possible.

## Configure Email Sender job

With Email Composer, you need to configure a JES job to send emails. The emails are sent asynchronously.

1. Go to, **Administration > Global Settings > Jobs Management**, and click **Add Job**.
2. Select **Email Sender** as job type.
3. Click **Create**.
4. Edit the **Job** tab, as required.
5. On the **Command** tab, add:
  - a. **Fetch Batch Size**: Number of emails to be included in single batch. Batch includes emails in "InQueue" state, or in "Sending" state for longer than *Abandoned Timeout*.
  - b. **Abandoned Timeout**: Time to allow a conversation item to remain in "Sending" state before it is considered as "abandoned", and ready to be fetched again.
  - c. **Polling Interval**: Time to wait between each database query to fetch conversation items with "InQueue" state and abandoned emails.
  - d. **SMTP Connection Name**: Name of the SMTP connection to use. It is defined in the **General tables > SMTP connections**.
  - e. **Max. Retry Count**: Number of retries to run before abandoning the batch and failing the job.
  - f. **Max Retry Interval**: Time to wait between consecutive retries of the same email.
  - g. **Email TTL**: Time for an email conversation item to stay in the "InQueue" state.
6. On the **Advanced** tab, define the job execution schedule.
7. Click **Finish**.

## Adding incoming emails to the Conversation View through built-in command

You can use the Create Conversation Item built-in-command to insert incoming emails into the Conversations View.

1. Add a Built-In Command activity.
2. Select **Conversation Operations > Create Conversation Item**.
3. Add the following:
  - workflowInstancelId
  - conversationItemState: should be *Incoming*, but can be any state.
  - createdByUserId
4. Select the type as Email Conversation Item, and add the following command parameters:
  - From
  - To
  - CC
  - BCC
  - Subject
  - Body  
Example: `IIF({EmailListenerActivityName}.Email.HasBodyHtml, {EmailListenerActivityName }.Email.PreviewBodyHtml, {EmailListenerActivityName }.Email.BodyText)`
  - Attachments  
File name example: `{Listener1}.Email.AllAttachments.Last().FileName`  
AllAttachments combines the email attachments and the msg/eml file that was created by the Email Listener.

### IMPORTANT

To execute built-in-command that writes into the Conversations View, make sure you have *Execute* permissions in the master workflow.

To use Conversations View in a sub-workflow, the WF instance Id parameter should be mapped to the master workflow instance Id.

## Use Email Composer in Cora Sequence forms

You can add Email Composer in your forms, in the following two ways:

- Add the Conversations View: With this you get all of the email functionalities.  
For more details, see [this article](#).
- Manage the Email Composer controls independently, through Client API within the forms.  
For details, see the section below.

## Manage Email Composer through client API

1. Add or edit a form or task activity in a workflow.
2. Add the following script to the form source.

```

<script type="text/javascript">
function OnNewMailButtonClientClicking(sender, args) {
  var parameters = {
    wfld: '<%= { wf.WorkflowInstanceId } %>',
    windowTitle: 'New Message',
    from: "absd1@gmail.com,apgd@gmail.com",
    to: "john.smith@genpact.digital,mack.ben@pnmsoft.com",
    cc: "john.smith@genpact.digital,mack.ben@pnmsoft.com",
    bcc: "",
    template: 'SignatureTemplate',
    subject: 'Email Composer Subject',
    signature: 'ben sign alias',
    body: 'Hello',
    //disabledFields: ['from', 'cc', 'bcc', 'template', 'subject','signature']
    disabledFields: ['signature']
  };
  var uniqueId = SEQComponents.Email.open(parameters);
  args.set_cancel(true);
}

function OnExistingMailButtonClientClicking(sender, args) {
  var parameters = {
    wfld: '<%= { wf.WorkflowInstanceId } %>',
    uniqueId: "F8C8FC17-86E4-40F9-85CC-C1555DA47A94"
  }
  SEQComponents.Email.open(parameters);
  args.set_cancel(true);
}

function OnReplyMailButtonClientClicking(sender, args) {
  var parameters = {
    wfld: '<%= { wf.WorkflowInstanceId } %>',
    replyToId: "18C01D1F-2947-4CDB-BE0E-3056598ECFFA"
  }
  SEQComponents.Email.open(parameters);
  args.set_cancel(true);
}

function OnForwardMailButtonClientClicking(sender, args) {
  var parameters = {
    wfld: '<%= { wf.WorkflowInstanceId } %>',
    forwardedFromId: "18C01D1F-2947-4CDB-BE0E-3056598ECFFA"
  }
  SEQComponents.Email.open(parameters);
  args.set_cancel(true);
}
</script>

```

#### NOTE

Only the workflows that are in the context of a Solution support Email Composer.

For general client API information on all conversation items including Email Composer, see the *Conversations View client API* section in [this article](#).

For Email Composer, you can use the following args object parameters:

- `args.detail.parameters.windowTitle`: Specifies the title of the Email Composer window.
- `args.detail.parameters.from`: Specifies the list of email addresses a user can select from. This parameter overrides the pre-configured From email address. The first item is set as the default From address.
- `args.detail.parameters.template`: Applies a selected template.
- `args.detail.parameters.signature`: Applies a selected signature template.
- `args.detail.parameters.to`: Adds a list of To addresses.
- `args.detail.parameters.cc`: Adds a list of Cc addresses.
- `args.detail.parameters.bcc`: Adds a list of Bcc addresses.
- `args.detail.parameters.subject`: Specifies the email subject. The subject is overwritten if an email template is set.
- `args.detail.parameters.body`: Specifies the email body. The body is overwritten if an template is set.

#### NOTE

The From, To, Cc, and Bcc lists should use a comma ',' to separate between items.

### Available email states

State	Cause
Draft	When a user saves an email.
InQueue	When a user sends a draft or an undelivered email.
Sending	When an Email Sender job fetches the email batch and tries to send them to the email server.
Sent	When the Email Sender job succeeds to send an email.
Undelivered	When the Email Sender job fails to send an email and has received an error on email message level.
Incoming	When an email is received in the system. Make sure to update through built-in-command.

## V9.4

### Overview

Email Conversation type is a part of the case management reusable components added to Cora SeQuence. The Email Conversation type uses the Email Component to allow composing and sending ad-hoc emails from within the forms, and the Conversation Component helps display the incoming and outgoing emails.

#### NOTE

You can use the Email Composer as a stand-alone component embedded in a form, or can couple it with the Conversations View component in a Solution.

### Configure Email Composer



1. In the Administration site, click and open a Solution from the list.
2. In the Solution Components section, click **Email Component**.
3. In the Email Component window,
  - a. Add a valid default "Address - From" email address.  
This address is used when no From address(es) are provided while calling the Email Composer. An invalid address displays an error.
  - b. Add valid "Addresses - To" email address(es) for recipients' auto complete selection.  
This list is used for the To, Cc, and Bcc fields, and is managed and displayed as a grid where you can add, edit or delete email addresses.
  - c. Add, edit or delete email templates.  
These templates help user standardize an email format, and are created as a Cora SeQUENCE expression.  
You need to have the master workflow configured to use its properties like activities, variables, and metadata in the message body and subject. The workflow properties are displayed on the right panel.

#### IMPORTANT

As a developer, make sure no part of the expression fails in runtime. This will lead the entire expression to fail, and send a corrupt email with no subject and/or email body.  
It is advisable to use if and try functions as much as possible.

### Configure Email Sender job

With Email Composer, you need to configure a JES job to send emails asynchronously.

1. Go to, **Administration > Global Settings > Jobs Management**, and click **Add Job**.
2. Select Email Sender as job type.
3. Click **Create**.
4. Edit the Job tab, as required.
5. On the Command tab, add:
  - a. **Fetch Batch Size**: Number of emails to be included in single batch.  
Batch includes emails in "InQueue" state, or in "Sending" state for longer than *Abandoned Timeout*.
  - b. **Abandoned Timeout**: Time to allow a conversation item to remain in "Sending" state before it is considered as "abandoned", and ready to be fetched again.
  - c. **Polling Interval**: Time to wait between each database query to fetch conversation items with "InQueue" state and abandoned emails.
  - d. **SMTP Connection Name**: Name of the SMTP connection to use. It is defined in the **General tables > SMTP connections**.
  - e. **Max. Retry Count**: Number of retries to run before abandoning the batch and failing the job.
  - f. **Max Retry Interval**: Time to wait between consecutive retries of the same email.
  - g. **Email TTL**: Time for an email conversation item to stay in the "InQueue" state.
6. On the Advanced tab, define the job execution schedule.
7. Click **Finish**.

### Add Email Composer to Cora SeQUENCE forms

You can add Email Composer in your forms, in the following two ways:

- Add the Conversations View  
With this you get all of the email functionalities. For more details, see [this article](#).
- Manage the Email Composer controls independently through Client API within the forms.

## Manage Email Composer through client API

1. Add or edit a form or task activity in a workflow.
2. Add the following script to the form source.

```
<script type="text/javascript">
```

```
function OnNewMailButtonClientClicking(sender, args) {
  var parameters = {
    wfId: '<%= { wf.WorkflowInstanceId } %>',
    title: 'New Message',
    from: "Johnk@genpact.com;",
    to: "mark.smith@genpact.digital;john.smith@pnmsoft.com",
    cc: "jack.fellow@genpact.digital",
    bcc: "",
    template: 'rat',
    subject: 'Email Composer Subject',
    body: "",
    //disabledFields: ['from', 'to', 'cc', 'bcc', 'template', 'subject']
  };
  var messageId = SEQForms.EmailComposer.open(parameters);
  args.set_cancel(true);
}
function OnExistingMailButtonClientClicking(sender, args) {
  var parameters = {
    wfId: '<%= { wf.WorkflowInstanceId } %>',
    messageId: <Guid>,
    template: "rat"
  }
  SEQForms.EmailComposer.open(parameters);
  args.set_cancel(true);
}
function OnReplyMailButtonClientClicking(sender, args) {
  var parameters = {
    wfId: '<%= { wf.WorkflowInstanceId } %>',
    replyToId: <Guid>,
    subject: 'Email Composer Subject',
    template: 'rat'
  }
  SEQForms.EmailComposer.open(parameters);
  args.set_cancel(true);
}
function OnForwardMailButtonClientClicking(sender, args) {
  var parameters = {
    wfId: '<%= { wf.WorkflowInstanceId } %>',
    forwardToId: <Guid>
  }
  SEQForms.EmailComposer.open(parameters);
  args.set_cancel(true);
}
</script>
```

#### NOTE

Email Composer is supported only in workflows that are in the context of a Solution.

For general client API information on all conversation items including Email Composer, see the *Conversations View client API* section in [this article](#).

For Email Composer, you can use the following args object parameters:

- `args.detail.parameters.windowTitle`: Specifies the title of the Email Composer window.
- `args.detail.parameters.from`: Specifies the list of email addresses a user can select from. This parameter overrides the pre-configured From email address. The first item is set as the default From address.
- `args.detail.parameters.template`: Applies a selected template.
- `args.detail.parameters.to`: Adds a list of To addresses.
- `args.detail.parameters.cc`: Adds a list of Cc addresses.
- `args.detail.parameters.bcc`: Adds a list of Bcc addresses.
- `args.detail.parameters.subject`: Specifies the email subject. The subject is overwritten if an email template is set.
- `args.detail.parameters.body`: Specifies the email body. The body is overwritten if an template is set.

#### NOTE

The From, To, Cc, and Bcc lists should use a comma ',' to separate between items.

### Adding incoming emails to the Conversation View through built-in command

You can use the Create Conversation Item built-in-command to insert incoming emails into the Conversations View.

1. Add a Built-In-Command activity.
2. Select the category as **Conversation Operations** and command as **Create Conversation Item**.
3. Add:
  - `workflowInstanceId`
  - `conversationItemState`: should be *Incoming*, but can be any state.
4. Select the type as Email Conversation Item, and add the following command parameters:
  - From
  - To
  - CC
  - BCC
  - Subject
  - Body  
(example: `IIF({EmailListenerActivityName}.Email.HasBodyHtml, {EmailListenerActivityName }.Email.PreviewBodyHtml, {EmailListenerActivityName }.Email.BodyText)`)
  - Attachments

#### IMPORTANT

To execute built-in-command that write into the Conversations View, make sure you have Execute permissions in the master workflow.

## Available email states

State	Reason/Cause for the state
Draft	When a user saves an email.
InQueue	When a user send a draft or undelivered email.
Sending	When an Email Sender job fetches the email batch, and tries to send them to the email server.
Sent	When the Email Sender job succeeds to send an email.
Undelivered	When the Email Sender job fails to send an email, and received an error on email message level.
Incoming	When an email is received in the system Make sure to update through built-in-command