

# Database Maintenance Cleanup

Last Modified on 01/09/2026 5:20 am EST

## V10.6 and later

### Overview

The database holds a lot of data for internal use only, that occupies a lot of space in the DB and impedes the system performance. For example, the UACT tables where data becomes useless after the instance is closed.

The scheduler jobs perform routine cleanup tasks in the DB, thus optimizing the DB storage and enhancing the system performance.

### DB cleanup scheduler jobs

Following are the DB cleanup scheduler system jobs:

Job	Description
Job Run History Cleanup	Removes tail items from the job run history log.
Maintenance Log Cleanup	Removes tail items from the system maintenance log.
Portal User History Cleanup	Removes tail items from the Portal user history.
Backend Activities Data Cleanup	Removes data from the Service and Error Handler activities tables of completed instances that are moved to the closed tables.
SSB Cleanup	Removes inactive SQL Service Broker (SSB) queues.
DocumentSet Change Tracker Cleaner	Removes track changes from the DocumentSet.
Rule Based Workflow Starter Log Cleaner	Removes logs of the rule based workflow starter.

### Configure DB cleanup system jobs

In the Administration site, go to **Administration>Global Settings>Jobs Management**.

The system jobs are there by default in the state “disabled”. The system admin needs to enable them.

#### Job

- Name: The name of the job.
- Description: A description of the job.

## Command

Set the command parameters.

- The command parameters are different in each job.
- It's recommended to use the default scheduling, but the system admin may change that according to need.

## Advanced

Set the advanced parameters.

- It's recommended to use the default scheduling, but the system admin may change that according to need.